

Farnham Pilgrim Marathon

Organised by the Rotary Club of Farnham Weyside

Privacy Policy

How we respect privacy when we deal with personal information collected by our organisation

This Privacy Policy applies to information we (the Organisers of the Farnham Pilgrim Marathon, part of The Rotary Club of Farnham Weyside) collect about individuals who interact with our organisation. It explains what personal information we collect and how we use it.

If you have any comments or questions about this notice, please contact us at farnhampilgrim@gmail.com.

1. Personal data that we process

The following table explains the types of data we collect and the legal basis, under current data protection legislation, on which this data is processed.

Types of personal data	Data (key elements)	Legal Basis
Data of entrants to one of the Farnham Pilgrim Marathon events	Name, email address, address, phone no., DOB, gender, running club, emergency contact name and phone, T-shirt size, estimated run time, number of similar events run, email newsletter opt-in preference, card payment details.	Legitimate interest – it is necessary for us to have this data to administer the event. <i>The card payment details are not stored by or known to us – they are just collected by our card payment processor (Stripe or PayPal).</i>
Opt-in/out preference to receive email newsletters about the Farnham Pilgrim Marathon.	Preference set by ticking box on entry form or entrant subsequently contacting us to change it.	Consent - you have given your active consent.
Volunteer data	Names, contact details, info on availability, and possible/scheduled roles of volunteers.	Legitimate interest - it is necessary for us to have this data to administer the event.
Data on: potential or actual suppliers; stallholders; bodies/authorities that we need to liaise with.	Names, contact details, requirements/capabilities	Legitimate interest - it is necessary for us to have this data to administer the event.

Information in email or other general correspondence from all sources	Names, email or other addresses supplied in messages from enquirers or other correspondents.	Legitimate interest - it is necessary for us to have this data to administer the event.
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2. How we use your data

We will only use your data in a manner that is appropriate considering the basis on which that data was collected, as set out in the table above.

For example, we may use your personal information to:

- Reply to enquiries you send to us;
- Handle donations or other transactions that you initiate;
- Where an entrant has specifically agreed to this, send you email newsletters giving key (e.g. final event details) or general information about our events, including the next year's event, which we think may be of interest to you. You can contact us to opt out or into this at any time.

3. When we share your data

We will only pass your data to third parties in the following circumstances:

- You have provided your explicit consent for us to pass data to a named third party;
- We are using a third party purely for the purposes of providing essential services, such as our online entry portal provider, payment processing provider, race timing service provider. These providers will all have their own tight Privacy and Data Protection policies in place.
- We are required by law to share your data.

The following very limited information will be published online for anyone to see:

- Entrant lists (Name, gender, running club)
- Race number lists (Race number, name, gender, age category, running club)
- Official Results (info as in Race no. lists above, plus run time and race position)

In addition, we will only pass data to third parties outside of the EU where appropriate safeguards are in place as defined by Article 46 of the General Data Protection Regulation.

4. How long we keep your data

We take the principles of data minimisation and removal seriously and have internal policies in place to ensure that we only ask for the minimum amount of data needed for the purpose and delete personal data promptly once it is no longer required.

Our current policy is to delete personal data of entrants within 12 months of the event date, except for

- the Official Results data itemised above, which will be retained indefinitely
- the name and email address (only) of entrants who opted in to receive newsletters will continue to be used for mailing information about future Farnham Pilgrim events, but recipients will be able to opt out at any time.

5. Rights you have over your data

You have a range of rights over your data, which include the following:

- Where data processing is based on consent, you may revoke this consent at any time and we will make it as easy as possible for you to do this (for example by putting information on how to unsubscribe at the bottom of our newsletters).
- You have the right to ask for rectification and/or deletion of your information.
- You have the right of access to your information.
- You have the right to lodge a complaint with the Information Commissioner if you feel your rights have been infringed.

A full summary of your legal rights over your data can be found on the Information Commissioner's website here: <https://ico.org.uk/>

If you would like to access the rights listed above, or any other legal rights you have over your data under current legislation, please get in touch with us on farnhampilgrim@gmail.com.

Please note that relying on some of these rights, such as the right to deleting your data, may make it impossible for us to continue to deliver some services to you. However, where possible we will always try to allow the maximum access to your rights while continuing to deliver as many services to you as possible.

6. Modifications

We may modify this Privacy Policy from time to time and will publish the most current version on our website www.farnhampilgrim.org.uk.